

# *West Lafayette Community School Corporation*

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TO: Dr. Shawn Greiner, Superintendent  
Board of School Trustees

FROM: Michelle Cronk, CFO

DATE: June 4, 2025 (June 9, 2025 Board Meeting)

RE: Approval to Pay Tarkett Sports in July for Work Completed in June

The Business Office is asking for permission to pay Tarkett Sports Construction, the contractor completing the tennis courts, during the month of July outside of a board meeting for work completed during the month of June. The Board previously approved the contract with Tarkett that indicates monthly payments will be made for work completed. Work completed during the month of June is labor intensive and, thus, will be a large percentage of the contracted amount. Completed work and the pay application amount will be verified by our architect and Mr. Daily before paying.

Please approve a payment to Tarkett Sports Construction during the month of July outside of a normal board meeting. The payment will appear on the August claims docket as a “between board” payment.