

West Lafayette Elementary School

West Lafayette Community School Corporation
600 Cumberland Avenue West Lafayette, IN 47906-1522

Phone 765.464.3212
Fax 765.464.3210

Dear WLES Families,

We are excited to share that West Lafayette Elementary has been designated as a Schoolwide Title 1 school. Title I is a federally funded program that provides financial assistance to schools with a certain percentage of children from low-income families to help ensure that all children meet challenging state academic standards. All students and families in a Schoolwide Title 1 school can benefit from Title I-funded activities and expenditures regardless of income. Our Title 1 funds support the salary and benefits of three of our math and literacy interventionists.

As part of the Schoolwide Title 1 designation, we must share specific information with families and maintain. This letter includes the Parents' Right to Know and a link to our Title 1 School Parent Involvement Policy.

Parents' Right To Know

In accordance with the Elementary and Secondary Education Act, Section 1111(h) (6) PARENT'S RIGHT TO KNOW, this is a notification from West Lafayette School Corporation to West Lafayette Elementary School parents and guardians that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. This information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualifications and licensing criteria for the grade level and subject areas taught.
- If the teacher is teaching under emergency or temporary status in which Indiana Qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications.

If at any time your student has been taught for four or more consecutive weeks by a teacher who is not highly qualified, you will be notified by the school of this information. If you have questions or concerns, please contact the school principal at West Lafayette Elementary School, Mrs. Sara Delaney, at 765-464-3212.

Mrs. Sara Delaney
Principal

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West Lafayette Elementary Title I School Parent Involvement Policy

West Lafayette Elementary intends to follow the parental policy guidelines in accordance with the Every Student Succeeds Act signed into law in 2015 (Formerly the No Child Left Behind Act). West Lafayette Elementary School will make this policy available to all parents and will update it periodically with the input of staff and parents. This policy is in effect during the **2024-2025** school year.

Policy Guidelines

West Lafayette Elementary will:

- Convene an annual meeting in conjunction with the Parent Council Literacy Night, which will be held on September 13, 2024. The principal and/or Title 1 staff will inform parents of West Lafayette Elementary's participation in Title 1, Part A, and explain the requirements and the rights of parents to be involved.
- Publish our contact information and a description of our Title 1, Part A participation on our school website. We will also state that we will meet with parents at their request and at their convenience if they wish to learn more about our program.
- Involve parents in an organized, ongoing, and timely way to plan, review, and improve programs such as the Parental Involvement Policy and other School-wide Policies that impact your child's education. We will meet twice each school year. Parents will be invited via email.
- Provide parents with timely information through the school website, Skyward Message Center, and invitations to specific programs.
- Information will be shared with parents via email, as well as being posted to our school website, that details the following information:
 - A description and explanation of the curriculum used.
 - The forms of academic assessments that will be used to measure student progress.
 - Proficiency levels that students are expected to meet.
 - An explanation of where to find the Indiana Academic Standards and/or a link to that website.
- Parents will have opportunities for regular meetings to formulate suggestions, which will be responded to as practically possible. Parents are invited to participate in Parent Council meetings and other committees that the administration may form.
- Build the schools' and parents' capacity for strong parental involvement by:
 - Providing assistance to help parents understand how to monitor their child's progress and to help them understand the Indiana Academic Standards.
 - Providing assistance and/or training to parents on how they can improve their child's achievement. We will offer two parent nights during the school year where families can learn more about their child's curriculum and learning expectations.
 - Educating school staff on building ties between home and school through professional development opportunities and/or mentoring.
 - Coordinating and integrating, as appropriate, parent involvement with area preschool

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programs.

- Ensuring, to the extent possible, that information sent home is in a language and form that parents can understand. Staff members with fluency in a foreign language may be contacted to assist with this process.
- Developing appropriate roles for community-based organizations and businesses and encouraging partnerships with our school.
- Respond to any parent suggestion as soon as possible.
- Provide other reasonable support for parental involvement at parents' request.
- If the schoolwide program plan under section 1114(b)(2) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA, which is West Lafayette Community School Corporation.
- Any comments indicating parents' dissatisfaction with the school Title I program must be collected and submitted along with the Title I Application for Grant to the Indiana Division of Compensatory Education.

Mrs. Sara Delaney
Principal