

## School-Provided Option

### Device Information:

- Lenovo 300e G4 Yoga Chromebook
- 11.6" Touchscreen Display
- MediaTek Kompanio 520 Processor
- 4GB RAM
- 32GB of storage
- Built-in webcam (720p)
- 802.11 AC WiFi
- I/O Ports: 1-HDMI, 2-USB type A, SD Card Slot, Combo mic/headphone
- Charges via USB type C (charger included)



### Pricing Information:

- Free as of 2023-24 & includes 1 free accidental damage claim per school year(see below)
- The device remains property of WLCSC and is not available for purchase.

### Warranty Provided:

- Hardware and software issues caused by normal wear and tear will be repaired/resolved by the school free of charge for the duration of lease. Examples include, but are not limited to: worn-out key mechanisms, display backlight failure, I/O port failures, wireless card failures, and operating system reinstallation.
- A loaner device of the same make and model will be supplied in the event the leased device is in for repair. **If loaner device is damaged during use, the borrower will be responsible for all repair costs.**

### Accidental Damage:

- **1 accidental damage claim per year will be covered for free**
- Each claim after the first will be charged to the borrower. Pricing will be based on the cost of parts needed to complete repair. A pricing sheet will be provided.
- Accidental damage is defined by the school as:
  - *Operation or structural failures resulting from poor handling and care of the device. This includes but is not limited to liquid spills on the device or full submersion, dropping of the device resulting in a cracked display or broken housing, closing the laptop while a foreign object such as a flash drive is resting on the keyboard, crushing of the device, willful negligence, damaging the charging port due to forceful removal of charging cable, and damage to the charger itself.*

- **The final cause of damage and appropriate billing will be determined by the technology department**

### Lost or Stolen Device:

- In the event of the device being lost or stolen, **notify the technology department immediately.**
- Once notified, the technology department will activate the device's geolocation services in an attempt to locate the device. *Geolocation services are only available while the device is connected to the Internet*
- If the device is **unable to be located**, the borrower will be responsible for paying fair market value of the device. Afterward, the student will need to provide their own device or borrow a school-provided Chromebook.
- If a police report is provided, the borrower will not be responsible for additional charges.

### Web Filtering

- While the student is using the Chromebook on or off-campus, their Internet access will be filtered in accordance with school policies.
- School device restrictions will be applied.
- In addition, all of the student's browsing history will be recorded.

### Device Refresh Cycle

- School-provided devices will be replaced on a 4-year rotation.
- The student will return the device to the technology department at the end of the device's fourth year in rotation.
- The student will be notified in advance before the end of the school year.
- The student will receive a new device at the start of the following school year.

WLCSC will utilize the TRINITY3 Platinum warranty for damages and claims of broken devices. By using this warranty we are able to help cover the cost of damages without a financial burden to our WLCSC families.

*TRINITY3 Platinum warranties are limited to an individual user accidental damage incident that renders the system unusable. ADP is not intended to and does not protect multi-system damage events nor does it protect against the following: general use wear and tear, cosmetic wear, vandalism, human/natural disasters (including, but not limited to: fire, smoke, flood, power surge and storm-related damages) and laptop battery replacement. Warranty coverage on laptop batteries (New & Recertified) is one year with one battery replacement from the date of purchase. Chromebook batteries is three years (on new mobile devices only) with one battery replacement from the date of purchase.*



# Mobile Device Initiative FAQs

1. Does the Chromebook belong to the student?
  - a. No, the Chromebook remains the property of West Lafayette Community School Corporation and is assigned to the student to use while a WLCSC student, the same as a textbook.
  - b. WLCSC is not offering a rent-to-own option. The Chromebook will remain property of WLCSC throughout the lease without an option to purchase.
2. How do students take care of the Chromebook?
  - a. The laptop should always be transported in a suitable, secure backpack. Bags must have good padding to support and protect the laptop.
  - b. It is to be charged at home each night so it is ready for use at school the next day. The student is expected to bring the complete power cord with the computer every day.
  - c. The inventory stickers on the laptop must not be removed. A snap-on case is allowed but is to be purchased by the borrower. **Stickers are not allowed to be stuck to the main body of the laptop.**
  - d. The laptop screens can be wiped with a lint-free cloth. A **small amount of** technology-safe screen cleaner can be used in combination with a lint-free cloth. When necessary, a slightly damp cloth can be used to gently wipe down the keyboard and the screen.
  - e. Make sure to keep the laptop on a secure surface when in use.
3. How will students keep their laptops updated?
  - a. Updates will automatically be applied by the school wirelessly.
4. What happens when the laptop needs repaired or seen by a technician?
  - a. WLCSC's technology department will perform all repairs on the Chromebooks. WLCSC is a certified Lenovo service site. **Do not** take the laptop to a repair service outside of school as this voids the warranty.
  - b. To get the laptop repaired, the student should take the laptop to the media center upon which the MC specialist will perform basic troubleshooting and check the device in for repair if needed. In cases where the repair takes longer than a day and the damage is accidental and not a result of negligence, a loaner may be issued to the student. Students who use a loaner laptop are responsible for damages that might occur to the loaner while it is in the student's possession.
  - c. Students who damage a laptop intentionally or have repeated incidents will not be issued a loaner until damages are paid in full.
5. What happens if the laptop is lost or stolen?
  - a. In the event of the device being lost or stolen, notify the technology department immediately. Once notified, the technology department will activate the device's geolocation services in an attempt to locate the device. Geolocation services are only available while the device is connected to the Internet. If the device is unable to be located, the borrower will be responsible for paying off the remainder



of their lease. Afterward, the student will need to provide their own device or start another lease for a school-provided Chromebook.

6. What happens if students forget to bring their devices to school?
  - a. The consequences of not bringing the device to school will be determined by the classroom teachers..
7. What things should students not do with the school-provided Chromebook?
  - a. Students cannot use the laptop for private or commercial gain or for private or personal advertising. They cannot download pirated software, songs, or movies. They cannot use it to invade the privacy of others, use it to post materials authored by another without their consent, or use it to post anonymous messages. Students cannot use the laptop to access, submit, post/publish or display defamatory, inaccurate, abusive, obscene, profane, sexually-oriented, threatening, racially offensive, harassing or illegal material, or any other material deemed educationally inappropriate. Students must be aware of copyright laws regarding media and abide by those laws.
8. What happens if a student withdraws from the district before the end of the school year?
  - a. Students will return their assigned Chromebook, and adapter/cords to the school office on their last day in attendance.
  - b. A thorough examination of the Chromebook will be conducted. Any appropriate fees will be charged for damages.
  - c. Students withdrawing cannot purchase the Chromebook.
  - d. If the laptop is not returned to the school corporation upon withdrawal or school end, failure to return the laptop will be considered conversion/theft and will be reported to the proper authorities.



## Student Chromebook Repair and Replacement Charges 2024-2028

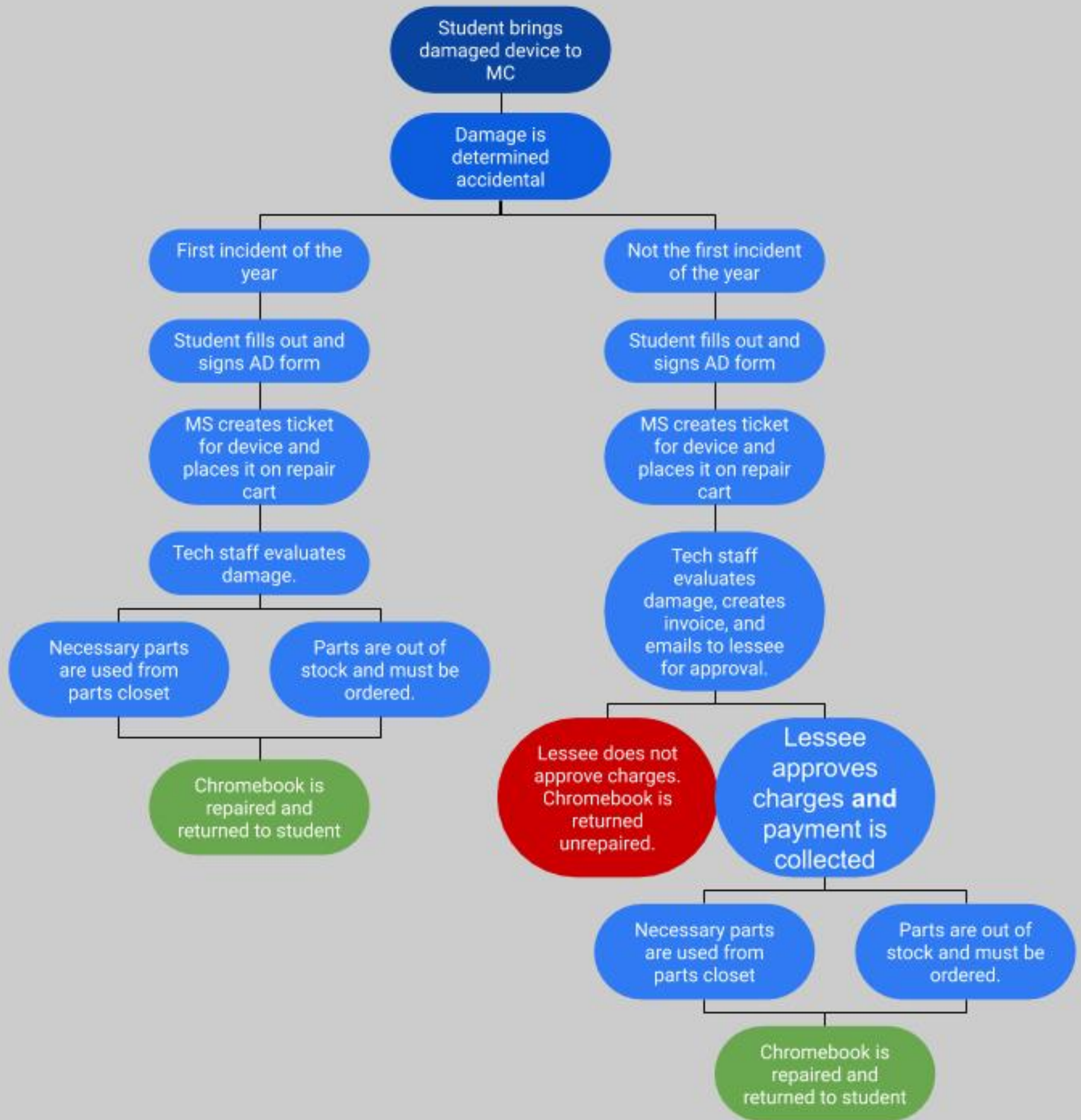
*After the first accidental damage claim of the school year, any further damages are charged to the borrower. Lessees will be invoiced for repairs as needed. The student's Chromebook will not be repaired until payment is received, and they do not qualify to use a school-owned loaner laptop. Additionally, students who lose their Chromebook will need to pay the replacement fee. If the device is stolen, a police report will need to be filed in order to replace the device free of charge.*

### **Cost to the borrower for common Chromebook items**

Item	Cost
Battery	\$49.99
Screen Bezel	\$34.99
Screen Back Cover	\$34.99
Touchscreen Panel	\$99.99
Hinge Set	\$29.99
Bottom Cover	\$34.99
Motherboard	\$119.99
Palmrest W/Keyboard	\$79.99
Screw Kit	\$9.99
Speaker Set	\$19.99
Touchpad	\$19.99
Lost Charger	\$20.00
Camera Board	\$19.99
Lost Chromebook	\$199.99

Prices are based on current market pricing and availability and are subject to change at any time.

# Accidental Damage Process





# Student Device Repair Process

