

**Memorandum of Understanding**

Re: Financial Consulting Agreement with Ross Sloat, (Pine Mesa, LLC)

February 27, 2019

This MOU refers to a Financial Consulting Agreement that was effective December 14, 2015 and renewed June 4, 2018 with Ross Sloat, (Pine Mesa LLC). Schedule B of this agreement outlines the billing procedures for financial consulting services provided by Ross Sloat. Twelve (12) days per month are billed on a regular basis, and months that exceed the billed days, are to be billed quarterly, semiannually, or annually.

The purpose of this MOU is to document the amounts due for overage days/months not billed through and including December 31, 2018. This MOU also allows for flexibility of a payment plan of the amounts due.

2017 Overage not billed	\$19,803
2018 Overage not billed	\$9,552
2018 3 Months not billed	\$30,996
Total Deferred	\$60,351

The payment on the total deferred would be due and payable to Pine Mesa LLC anytime within one year after the date the Consulting Agreement terminates, and/or is not renewed, if there are balances remaining unpaid at that time period.

This MOU is between the West Lafayette Community School Corporation, and Ross Sloat (Pine Mesa LLC).

Approved the 4<sup>th</sup> day of March, 2019.

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WLCSC Board President

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Pine Mesa LLC by Ross Sloat, member

**PERSONNEL REPORT - REVISED**  
**Monday, March 4, 2019**

*It is recommended that the Board of School Trustees approve the Personnel Report as presented.  
Salary to be determined upon verification of degree, training, and experience.*

**I. ADMINISTRATIVE RECOMMENDATIONS**

**A.** Permission is requested to add a ½ time athletic secretary position. This will allow then a full time athletic secretary and a ½ time ECA treasurer.

**B.** Permission is requested to add a 2-hour assistant supervisory position to the athletic department.

**C.** Effective Aug. 1, 2019, permission to reduce in force a full-time construction/project manager's position to 10 days a month, and per the approval of the Board in 2014, add a less than half-time construction/project manager's position for the Jr/Sr HS projects at 10 days per month.

**D.** Approval of MOU for Pine Mesa LLC.

**E.** With acceptance of Mr. Slaughter's retirement, permission is requested to reconfigure this administrative position to include a K-12 special education director's component.

**F.** Permission is requested for the superintendent to establish travel arrangements using donated funds and a PR account to work on the Bob Kelly Family Legacy project. This will include travel to record Kelly family interviews, including Tyson Kelly whose band is playing in London on October 17, 2019. Also several Foundation members plan to attend. Travel will be established for all attendees with reimbursement from either Foundation members and/or spouses/family members.

**G.** Permission is requested to allow the superintendent's assistant to work from home part-time during the month of March 2019.

**II. CERTIFIED STAFF**

**A. Employment:**

**B. Leave of Absence:**

1. Beckefeld, Michelle: Kdg Teacher – CES; effective beginning 2019-20 school year  
(returning November 4, 2019)

**C. Resignations:**

1. Gates, Joyce: Math Teacher – Jr/Sr High School; effective at the end of the 2018-19 school year
2. Jones, Nicole: FACS – Jr/Sr high School; effective at the end of the 2018-19 school year
3. Roe, Trudy: Spell Bowl Coach - WLIS; effective at the end of the 2018-19 school year
4. Slaughter, Timothy: Associate Principal – Jr/Sr High School; effective June 30, 2019
5. Swan, Randi: Elementary Special Education Coordinator – CES & WLIS; effective at the end of the 2018-19 school year

### **Financial Consulting Agreement**

This agreement is effective as of July 1, 2020 between Ross Sloat (consultant)( aka Pine Mesa LLC) and the West Lafayette School Corp, 1130 North Salisbury, West Lafayette, Indiana 47906.

This agreement replaces a consulting agreement dated June 3, 2019 with both parties as noted in previous paragraph.

Services to be provided are outlined in attached Schedule A.

Payment amount and Expenses reimbursement are outlined in attached Schedule B.

The term of this agreement is from the effective date above through June 30, 2021.

The School Corporation may terminate this agreement at any time (with a 30 day notice) provided that it is not in breach of any of its terms and is current with all of its payments provided for in Schedule B. The Consultant may terminate this agreement at any time (with a 30 day notice) upon the mutual written agreement of the parties. Upon termination all payments for services rendered up until the time of termination will become immediately due and payable.

Consultant acknowledges and agrees that it will maintain sufficient liability or other assets to cover it's liability under the agreement up to the Payment Amount. School Corporation acknowledges and agrees that it will maintain sufficient liability coverage for its liabilities under the Agreement, up to the Payment Amount. Both parties agree that either party's liability under or relating to this Agreement for the services provided hereunder whether in contract, or under any other theory of liability, will exceed payment amount.

Both parties agree that the Payment Amount shall serve as an agree-upon amount of liquidated damages in the event of any breach of this Agreement by either party(to be offset by any partial payments and or partial performance already made to the other party.)

In witness wherefore, duly authorized representatives of the parties hereto have executed this agreement as of the date shown below.

June 1 2020

Consultant

  
\_\_\_\_\_  
Ross Sloat  
Pine Mesa LLC

West Lafayette School Corp

  
\_\_\_\_\_

63377 CR 9  
Goshen, Indiana 46526

### **Schedule A Professional Services Provided**

The following professional services will be provided:

Ross Sloat will be appointed interim Chief Financial Officer, and Treasurer of the West Lafayette Community School Corporation.

Oversight and management of the Business Office will be provided. This will include both remote and onsite interaction of the employees of the Business Office, Superintendent, other school employees, and vendors as necessary.

### **Schedule B Fees**

Twelve (12) days per month will be billed at the daily rate of \$885.00. Months that exceed the 12 days will be billed at the daily rate, and invoiced either quarterly, semiannually or annually. The amount due for any partial months will be pro-rated.

The payment shall be made to Pine Mesa LLC.

Payments will be due on the 15<sup>th</sup> of each month beginning July 15, 2020.

### **Expense Reimbursement:**

Costs and expenses to be reimbursed by the Corporation will include but not be limited to overnight accommodations, technology expense, and any copying costs. Also included are potential fees for attending professional seminars necessary to keep current on school financial issues.

When it is necessary for the Consultant to be on site, due to the distance from his residence, the Corporation will provide a leased vehicle and cover insurance, fuel and maintenance costs or pay mileage at the current IRS rate.

## **PERSONNEL REPORT - Revised**

**Monday, June 1, 2020**

*It is recommended that the Board of School Trustees approve the Personnel Report as presented. Salary to be determined upon verification of degree, training, and experience.*

### **I. ADMINISTRATIVE RECOMMENDATIONS**

1. The administration requests renewal of Mr. Sloat's consult agreement.
2. The administration requests approval of Bob Channel's agreement who helps us with bank reconciliation.
3. Per School Board policy bylaw #0175 and #0175.1, for the 2019/2020 school year, the administration requests approval for the School Board, superintendent and assistant superintendent to remain members of and participate in the various professional growth opportunities offered by ISBA, NSBA, IAPSS, AASA, ASBO, and the Northwest Indiana Superintendent's study council.
4. The administration requests permission to add summer help of 2-3 individuals for maintenance/ground-keeping.
5. The administration requests paraprofessional training and orientation for the intermediate and elementary staff on August 6, 2020. (see special request enclosure)
6. The administration requests compensation for (1) WIDA Screener at the elementary school August 17-Sept 11, 2020. (see special request enclosure)
7. The administration requests a (1) new position, Red Devil Academy Supervisor at Jr. Sr. High School. (see enclosure)
8. The superintendent requests to participate in speaking engagements at the School of Education at Evangel University, Springfield, MO the week of October 19, 2020 and June 3-5, 2021. Lodging and travel will be paid by the superintendent. Event meals will be covered by the school corporation and possibly a rental car while in Springfield.

### **II. CERTIFIED STAFF**

#### **A. Employment:**

1. Jensen, Emily: 5<sup>th</sup> Grade Teacher – Intermediate School; effective August 11, 2020  
(Replacement for Kim Power)
2. Koontz, Kirsten: 5<sup>th</sup> Grade Teacher – Intermediate School; effective August 11, 2020  
(Replacement for Trudy Roe)
3. Mowery, Brandy: Essential Skills Teacher – Jr. Sr. High School; effective August 11, 2020
4. Rosa, Tori: 5<sup>th</sup> Grade Teacher – Intermediate School; effective August 11, 2020  
(Replacement for Brien Dick)

#### **B. Employment Change:**

1. Hanna, Hilary: Interventionist – Intermediate School; effective August 11, 2020
2. Harmon, Lucas: 6<sup>th</sup> Grade Teacher – Intermediate School; effective August 11, 2020
3. Kaverman, Rebecca: Interventionist – Intermediate School; effective August 11, 2020
4. Whiteaker, Christine: 6<sup>th</sup> Grade Teacher – Intermediate School; effective August 11, 2020

#### **C. Retirement:**

1. Power, Kimberly: 5<sup>th</sup> Grade Teacher – Intermediate School; effective May 22, 2020

### **III. CLASSIFIED STAFF**

#### **A. Employment:**

1. Allen, Cerene: Custodian – Intermediate School; effective May 18, 2020  
(Replacement for Jake Moore)
2. Glover, Deb: Paraprofessional – Intermediate School; effective August 12, 2020  
(Replacement for Kirtsen Koontz)



## **PERSONNEL REPORT** *(revised 1/30/21)*

**Monday February 1, 2020**

*It is recommended that the Board of School Trustees approve the Personnel Report as presented. Salary to be determined upon verification of degree, training, and experience.*

### **I. CERTIFIED STAFF**

#### **A. Employment:**

1. **Armstrong, Amanda: Temp Band Teacher – Jr. Sr. High School; effective February 1, 2021**  
*(Replacement for Alivia Brooks)*

#### **B. Change:**

1. **Johnson, Shelby: Temp Director of Special Services/Asst. to the Superintendent; Jan. 7 – Jun 30, 2021**
2. **Ohlhaut, Steve: French Teacher/Asst. CFO Feb. 2 – Jun. 30, 2021, FT Asst. CFO Jul. 1, 21 – Jun. 30, 23**

#### **C. Resignation:**

1. **Brooks, Alivia: Music Teacher/Asst. Band Director – Jr. Sr. High School; effective January 29, 2021**
2. **Pritchett, Kory: Math Teacher – Jr. Sr. High School; effective May 27, 2021**

**(Correction from 1/4/21 Personnel Report, individual has been employed not resigned)**

**Martin, Kelsey: Perm Substitute – Elementary School; effective January 7, 2021**

*(Replacement for Meghan Moody)*

### **II. CLASSIFIED STAFF**

#### **A. Employment:**

1. **Allen, Cerene: Custodian – Intermediate School; effective January 7, 2021**  
*(Replacement for Kristopher Grimes)*
2. **Baker-Carson, Nicole: Paraprofessional – Jr. Sr. High School; effective January 22, 2021**  
*(Replacement for Kaitlyn Schleis)*
3. **Elkin, Abigail: Spec. Education Paraprofessional – Elementary School; effective January 25, 2021**  
*(Replacement for Sarah Byrn)*
4. **Salam, Umbreen Abdul: Dish Room, Food Service – Jr. Sr. High School; effective Feb. 1, 2021**

#### **B. Leave:**

1. **Miller, Phillip: Custodian – Jr. Sr. High School; effective December 16, 2020**

#### **C. Change:**

1. **Boyd, Mark: Board Meeting Technology Support; effective July 1, 2020**

#### **D. Resignation:**

1. **Scheis, Kaitlyn: Paraprofessional – Jr. Sr. High School; effective January 22, 2021**

### **III. PERSONNEL REQUESTS**

1. **Sloat, Ross: Chief Financial Officer Consultant; effective through June 30, 2022**

## **CONSULTING INVOICE**

April 1, 2022

To: West Lafayette Community School Corporation  
1130 North Salisbury Street  
West Lafayette, Indiana 47906

10,620 base contract  
3,000 (overage for 2021 prorated for 7 months)

Invoice Amount	\$13,620
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due 15th of the month  
(for the month of March , 2022)

Payment for Consulting Services provided by  
Ross Sloat per contract dated June 1, 2020, effective  
1-Jul-20

pay to:  
Pine Mesa, LLC  
63377 CR 9  
Goshen, Indiana 46562



## CONSULTING INVOICE

May 2, 2022

To: West Lafayette Community School Corporation  
1130 North Salisbury Street  
West Lafayette, Indiana 47906

### Detail of Invoice

3,000.00 balance of amt due for days worked over contract billing for 2021  
6,026.85 amt due for days worked over contract days paid for January  
2022 for Interim Supt duties  
25,662.07 partial payment towards MOU dated March 4, 2019

Invoice Amount	\$34,688.92
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due 15th of the month

Payment for Consulting Services provided by  
Ross Sloat per contract dated June 1, 2020, effective  
1-Jul-20

pay to:  
Pine Mesa, LLC  
63377 CR 9  
Goshen, Indiana 46562

Reimbursements for Pine Mesa LLC (Ross Sloat)

1 May-22

For April 2022

Internet Connection

Verizon Mobile Hotspot Service

March 19- APRIL 18	65.00		
<b>Total Internet</b>	<b>65.00</b>	<b>\$</b>	<b>65.00</b>

Vehicle Expense

\$	-	\$	-
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\$	-
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Hotel

\$	-
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Misc

\$	-
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<b><u>Total all Expense</u></b>	<b>\$</b>	<b><u>65.00</u></b>
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