

West Lafayette Community School Corporation

1130 North Salisbury Street ▪ West Lafayette, Indiana 47906-2447
(765) 746-1602 ▪ FAX (765) 746-1644 ▪ www.wl.k12.in.us

TO: Dr. Shawn Greiner, Superintendent
Board of School Trustees

FROM: Michelle Cronk, CFO

DATE: June 7, 2023 (June 12, 2023 Board Meeting)

RE: WLJSHS and WLES HVAC Temperature Control Replacement Recommendation

Bids were recently accepted for the replacement of HVAC temperature controls at West Lafayette Jr./Sr. High School and West Lafayette Elementary School. Current equipment is nearing its end of life and will no longer be able to be repaired or replaced. The advertisement for bids was published in the local newspaper on April 25, 2023 and May 2, 2023 indicating that bids would be opened publicly on May 16, 2023. Fanning Howey assisted with the advertisement and bid process.

Bids were submitted by Havel Brothers of Indianapolis, Indiana and Huston Electric of Lafayette, Indiana. While the lowest overall bid was originally submitted by Huston Electric, we were notified shortly after the bid opening that they wished to withdraw their bid due to the fact that they only bid on the labor for installation and did not include equipment as the bid documents specified. We recommend awarding the contract to Havel Brothers in the amount of \$515,000 to complete the project which is in line with cost expectations. The project will be paid for using remaining construction funds in the 2019 lease as well as the Operations Fund.

Please place this recommendation on the agenda for June 12, 2023. If you have any questions, please don't hesitate to let me know.

May 18, 2023

Dr. Shawn Greiner, Superintendent
West Lafayette Community School Corporation
Floyd Administration Center
1130 North Salisbury Street
West Lafayette, Indiana 47906

Re: Temperature Control Upgrades
West Lafayette Elementary School and West Lafayette Jr/Sr High School
West Lafayette Community School Corporation
West Lafayette, IN
Project No. 223042.00

Dear Dr. Greiner:

Fanning/Howey Associates, Inc. is pleased to inform you that bids were received on May 16, 2023, at 2:00 p.m., local time, for this Project. A copy of the Bid Tabulation is enclosed for your reference.

We have reviewed all submitted bids and have discussed the contents of the Base Bid with the lowest responsible and responsive bidder at a Pre-Award Meeting. This meeting was conducted on May 18, 2023. The apparent low bidder is Havel, A Division of Shambaugh & Son, L.P., Fort Wayne, Indiana 46825.

The Pre-Award Meeting was held with Bill Cavanaugh, Havel, Larry Daily, West Lafayette Community School Corporation, and Don Vogel and Edward Sawa, Fanning Howey. A copy of the Pre-Award Meeting notes is enclosed for your reference.

Based on the above, it is Fanning Howey's opinion that it is in West Lafayette Community School Corporations' best interest to award the Contract as follows:

Base Bid – Temperature Control Upgrades

Base Bid: \$ 515,000.00

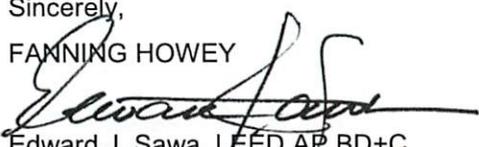
Total Contract Amount \$ 515,000.00

Havel, A Division of Shambaugh & Son, L.P.
7614 Opportunity Drive
Fort Wayne, IN 46825
260-487-7900

Please contact us if you have questions regarding this information.

Sincerely,

FANNING HOWEY



Edward J. Sawa, LEED AP BD+C
Project Manager / Principal

ejs/mm

enclosure: Bid Tabulation
Pre-Award Meeting Notes

distributed via Info Exchange Newforma

BID TABULATION
West Lafayette Jr./Sr. High School
Temperature Control Upgrades

Temperature Control Upgrades
West Lafayette Jr./Sr. High School
West Lafayette Community School Corporation
West Lafayette, IN
Project No. 223042.00

DATE: May 16, 2023

TIME: 2:00 p.m. Local Time

<u>BID DOCUMENTS</u>	Havel Bros. Indianapolis, IN	Huston Electric Lafayette, IN				
ADDENDUM NO. 1 RECEIVED	✓	✓				
BID BOND	✓	✓				
NON-COLLUSION AFFIDAVIT	✓	✓				
FINANCIAL STATEMENT	✓	✓				
INDIANA FORM 96 (BID FORM)	✓	✓				
Base Bid	\$ 515,000.00	\$ 316,222.00				
TOTALS	\$ 515,000.00	\$ 316,222.00				

Journal and Courier
823 Park East Boulevard, Suite C
Lafayette, IN 47905
Tippecanoe County, Indiana

WEST LAFAYETTE SCHOOL CORP
Federal Id: 16-0980985

Account #:LAF-0000002433
Order #:0005671053
of Affidavits: 1
Total Amount of Claim:\$90.46
This is not an invoice

WEST LAFAYETTE SCHOOL CORP
1130 N SALISBURY ST
WEST LAFAYETTE, IN 47906

PUBLISHER'S AFFIDAVIT

STATE OF WISCONSIN, } SS:
County Of Brown

Personally appeared before me, a notary public in and for said county and state, the undersigned

I, being duly sworn, say that I am a clerk for **THE LAFAYETTE NEWSPAPERS a JOURNAL and COURIER** newspaper of general circulation printed and published in the English language in the city of **LAFAYETTE** in state of Indiana and county of Tippecanoe, and that the printed matter attached hereto is a true copy, which was duly published in said paper for 2 times., the issues being dated as follows:

Issues Dated 04/25/2023

Issues Dated 05/02/2023

Newspaper has a website and this public notice was posted in the same day as it was published in the newspaper.

Pursuant to the provisions and penalties of Ch. 155, Acts 1953,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Date: 5-2, 2023 Title: Clerk

Subscribed and sworn to before me this 2 day of May, 2023



Notary Public

Notary Expires:

1-7-25

KATHLEEN ALLEN
Notary Public
State of Wisconsin

To: JOURNAL AND COURIER

(Governmental Unit)

County, Indiana

Lafayette, IN

PUBLISHER'S CLAIM

COMPUTATION OF CHARGES

60 lines, 2 columns wide equals 120 equivalent lines at \$0.38 per line @ 2 days, **\$90.46**

Website Publication **\$0**

Acct #: LAF-000002433

Ad #: 0005671053

Charge for proof(s) of publication **\$0.00**

TOTAL AMOUNT OF CLAIM \$90.46

DATA FOR COMPUTING COST

Width of single column 9.5 ems

Number of insertions 2

Size of type 7 point

Claim No. _____ Warrant No. _____
IN FAVOR OF
The Journal and Courier
Lafayette, IN
Tippecanoe County
823 Park East Blvd., Suite C Lafayette, IN 47905

I have examined the within claim and hereby certify as follows:

That it is in proper form.

This it is duly authenticated as required by law.

That it is based upon statutory authority.

That it is apparently (correct)
(incorrect)

\$ _____
On Account of Appropriation For

FED. ID
#16-0980985

Allowed _____, 20____

In the sum of \$ _____

I certify that the within claim is true and correct; that the service there-in itemized and for which charge is made were ordered by and were necessary to the public business.

ADVERTISEMENT FOR BIDS

Bids: May 16, 2023

Project Name: West Lafayette Elementary School and West Lafayette Jr/Sr High School

Farming/Howey Associates, Inc.
350 E. New York St. Suite 300
Indianapolis, Indiana 46204

Phone No.: 317/848-0966
Indiana No.: 46204

The Board of Education, West Lafayette Community School Corporation will receive sealed bids for the referenced projects. Bids will be received until 2:00 p.m. on May 16, 2023 at the Floyd Administration Center, West Lafayette Community School Corporation, 1130 N. Salisbury Street, West Lafayette, Indiana 47906.

Bids received after this time will not be accepted. Bids will be opened and publicly read aloud immediately after specified closing time. All interested parties are invited to attend.

A single lump sum bid will be considered for the Work. By submitting Bid on enclosed Bid Form, Bidder signifies requirement for Indiana Form No. 96 (Revised 2013), as prescribed by State Board of Accounts of Indiana. This shall clearly show Bidder's financial resources, construction experience, organization, and equipment available for Work contemplated.

A bid security in the form of AIA Document A310, a certified check, Indiana General Revised Form No. 86, "Contractors Combination Bid and Bond for Construction," or a form from an acceptable surety shall accompany each bid. The bid security shall be in the pe-

nal amount of 10 percent of the total bid. Bid security shall be forfeited if bid is withdrawn after closing time on date for receiving bids.

Successful bidders are required to furnish satisfactory separate Performance Bond and Payment Bond AIA Document A312, from an acceptable surety in an amount equal to 100 percent of the full contract sum.

To obtain documents Bidders will be required to register at the Eastern Engineering, 317-598-0661 website (distribution.easternengineering.com) to become a plan holder for the Project. Once registered, Bidders can download the complete set of documents in "PDF Form free of charge. Registered bidders will receive electronic distribution of addendums and other electronic communications during the bidding period. Bidders can purchase hard copies of the documents from Eastern Engineering for the cost of printing as established by the Printer. No partial sets will be issued.

A prebid conference will be held on May 2, 2023 at 2:00 p.m., beginning at West Lafayette Elementary School, 600 Cumberland Ave., West Lafayette, Indiana 47906. Attendance by bidders is optional, but recommended, in order to clarify or answer questions concerning the Drawings and Project Manual for the Project.

The Owner reserves the right to reject each and every bid, and to waive informality, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids.

No bidder may withdraw their bid within 60 days after the actual date of the bid opening hereof.

West Lafayette Community School Corporation
West Lafayette, Indiana

LAF - 4/25/23 - 0005671053
hspxlp