REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least <u>four</u> weeks in advance of the trip. *NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.*

<u>All applicable items must be completed before submitting to the appropriate school administrator.</u>

__X__ West Lafayette Junior-Senior High School   Destination _Wheaton College_

_____ Cumberland Elementary   Destination _UDA Camp_

_____ Happy Hollow Elementary   Destination _____

Date of Request _5/23/23_   Beginning and Ending Dates of Trip _6/6 - 6/9/23_

Signature of Supervising Staff Member _Lauren Wear_ Organization _WLHS Dance Team_

Administrators' approval _____   Date _05/31/23_

TRIP INFORMATION

Destination of Trip (be specific) _Wheaton College - 501 College Ave_

Trip will be (Circle one or both)   Overnight   Out-of-State _Wheaton, IL 60187_

Reason for Trip _Attend UDA Camp_

Number of instructional minutes lost _N/A_

Describe the specific educational goal(s) or state standards that this activity will help students attain. _Dancers will learn many routines that will be utilized during the 2023-2024 school year. They will also learn skills, tricks, safety measures, etc._

Describe how this activity will help attain school improvement goals.
We are constantly looking to improve the dance team and the experience for its team members. This camp will help them gain confidence and learn valuable skills to represent RDP.

Describe why this activity cannot occur without interrupting the instructional day.

N/A

For overnight trips: Describe why this activity cannot occur without an overnight stay.
Part of the experience is staying overnight and it is too far away.

Method of Transportation: City/Yellow bus _✓_   Driver _✓_
Charter bus(es) _____   Charter company _____