

**MINUTES**

**WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION**  
*1838 N. Salisbury Street*  
*West Lafayette, Indiana*

**REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**  
**Monday December 7, 2020**

**PRESENT:** Mr. Alan R. Karpick; Dr. Karen S. Springer; Mr. Bradley Marley; Mrs. Rachel Witt; Mr. Thomas H. Schott; Mrs. Melissa Prochnau; Mr. Brian Bittner; Mr. Robert C. Reiling, Jr.; Mr. Stephen Ohlhaut and Dr. Rocky Killion, Superintendent.

President Karpick called the meeting to order at 6:30 P.M.

**I. ROUTINE BUSINESS**

**A. A motion was made to approve the agenda for the Monday December 7, 2020, Regular Meeting of the Board of School Trustees.**

*Motion by: Mr. Marley*

*Seconded by: Mrs. Witt*

*Vote: 7 of 7*

**B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on November 2, 2020.**

*Motion by: Dr. Springer*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**II. COMMUNICATION FROM THE AUDIENCE**

None

**III. UNFINISHED BUSINESS**

None

**IV. NEW BUSINESS**

**A. Academic Achievement – WLCSC Update**

Dr. Killion introduced Dr. Bianculli, corporation physician. Dr. Bianculli provided the following

- Positives are going up as expected; most positives are coming from home environments and not a spread within schools.
- Quarantines continue to prevent spread; 14 day is recommended
- Overall the protocols are working and schools have stayed open.
- Continue to be diligent with mask and social distance.

Discussion ensued.

**B. West Lafayette Library Partnership**

**Recommendation:** Dr. Killion recommended the Board of School Trustees approve the authorization to negotiate a lease agreement. The lease will be presented to the Board on January 4, 2021 for approval.

Nick Schenkel reported the current library location will start construction early 2021. The library will need approximately 1500 square foot on a one-year lease and with parking availability.

Discussion ensued.

*A motion was made that the Board of School Trustees approve the authorization to negotiate a lease agreement.*

*Motion by: Mr. Schott*

*Seconded by: Dr. Springer*

*Vote: 7 of 7*

**C. Academic Achievement – Construction Projects Update**

Dr. Killion reported the corporation will continue to seek revenue sources for the use of Happy Hollow until future plans can be determined for an early childhood center. The capital campaign has raised \$2.6 mil in pledges with a goal of \$5 mil. The James Guy Wing will be partially operational at the start of second semester. The Bob Kelly Performing Arts Center will be closed for interior construction starting in March. Ribbon Cutting Ceremonies will be held in June 2021. Discussion ensued.

**D. Diversity Task Force**

**Recommendation:** Mr. Karpick recommended the Board of Trustees approve the appointment of Carolyn Johnson as the diversity task force committee facilitator. Margaret Psarros and Laura Falk have volunteered as co-chairs of the committee.

Discussion ensued.

*A motion was made that the Board of School Trustees approve the appointment of Carolyn Johnson as the diversity task force committee facilitator.*

*Motion by: Mrs. Witt*

*Seconded by: Mr. Marley*

*Vote: 7 of 7*

**E. Elementary/Intermediate School Improvements**

**Recommendation:** Mr. Ohlhaut recommended the Board of School Trustees approve the school Improvements as listed but not limited for each building.

West Lafayette Elementary School: landscape, playground equipment, gym floor paint, etc.

West Lafayette Intermediate School: gym sound panels, cafeteria acoustics, playground equipment, etc.

West Lafayette Jr. Sr. High School: frozen drink machine, faucet and open hose reel system, etc.

Discussion ensued.

*A motion was made that the Board of School Trustees approve the school improvements.*

*Motion by: Mr. Marley*

*Seconded by: Dr. Springer*

*Vote: 7 of 7*

**F. School Board Policy Updates**

**Recommendation:** Dr. Killion recommended the Board of School Trustees approve the school board policy updates. First readings are waived for new policies.

Po2370.05 Virtual Education Program – new

Po4162 Drug and Alcohol Testing of CDL Holders and Other Employees Who Perform Safety-Sensitive Functions – update

Po7540.02 Web Accessibility, Content, APPS, and Services – update

Po8450.01 Protective Facial Coverings During Pandemic/Epidemic Events - new

*A motion was made that the Board of School Trustees approve the list policy updates.*

*Motion by: Mr. Schott*

*Seconded by: Dr. Springer*

*Vote: 7 of 7*

**G. Health, Dental, Vision – Employee Handbook Updates**

**Recommendation:** Dr. Killion recommended the Board of School Trustees approve the Employee Handbook updates. Updates reflect the changes made to benefits.

*A motion was made that the Board of School Trustees approve the updated Employee Handbook.*

*Motion by: Mrs. Prochnau*

*Seconded by: Mrs. Witt*

*Vote: 7 of 7*

**H. Forecast Five – Website Update**

**Recommendation:** Mr. Ohlhaut recommended the Board of School Trustees approve the Forecast five software. The software will generate financial information directly from our website for public interest. The cost is \$2,212.50 for the 2021 calendar year.

Discussion ensued.

*A motion was made that the Board of School Trustees approve Forecast Five software.*

*Motion by: Mr. Marley*

*Seconded by: Mrs. Prochnau*

*Vote: 7 of 7*

**I. Property Insurance Renewal**

**Recommendation:** Mr. Ohlhaut recommended the Board of School Trustees approve the property insurance renewal with The Henriott Group. Premium has a \$19,000 increase due to the addition of Happy Hollow.

Discussion ensued.

*A motion was made that the Board of School Trustees approve the property insurance renewal with The Henriott Group.*

*Motion by: Mr. Marley*

*Seconded by: Mrs. Witt*

*Vote: 7 of 7*

**J. Aquatic Center Maintenance**

**Recommendation:** Mr. Ohlhaut recommended the Board of School Trustees approve the Aquatic Center Maintenance agreement (1-year) with Spear Corporation. The agreement includes bi-annual inspection and maintenance of critical systems.

*A motion was made that the Board of School Trustees approve the aquatic center maintenance agreement with Spear Corporation.*

*Motion by: Dr. Springer*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**K. ECA**

**Recommendation:** Mr. Ohlhaut recommended the Board of School Trustees approve an increase in the Extra-Curricular Account credit cards. The elementary school and intermediate school credit cards will increase to \$6,000 per card.

*A motion was made that the Board of School Trustees approve the Extra-Curricular Account credit cards.*

*Motion by: Mr. Marley*

*Seconded by: Dr. Springer*

*Vote: 7 of 7*

**L. Extra-Curricular Treasurer Bond**

**Recommendation:** Mr. Ohlhaut recommended the Board of School Trustees approve the Extra-Curricular Treasurer bond for Konstance Laws.

*A motion was made that the Board of School Trustees approve the Extra-Curricular Treasurer Bond for Konstance Laws.*

*Motion by: Mrs. Witt*

*Seconded by: Mr. Marley*

*Vote: 7 of 7*

**M. Band Donation**

***Recommendation:*** Dr. Killion recommended the Board of School Trustees approve a \$1,000 donation to band. On behalf of West Lafayette Community School Corporation, thank you.

*A motion was made that the Board of School Trustees approve the \$1,000 donation to the band*

*Motion by: Mrs. Prochnau*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**N. Personnel Report**

***Recommendation:*** Dr. Killion recommended that the Board of School Trustees approve all information contained in the report.

*A motion was made that the Board of School Trustees approve the administrative requests and names reflected in the Personnel Report.*

*Motion by: Dr. Springer*

*Seconded by: Mrs. Prochnau*

*Vote: 7 of 7*

**O. Accounts Payable**

***Recommendation:*** Mr. Sloat recommended the Board of School Trustees approve the audited claims in the report. The total claims paid \$3,590,389.40.

*A motion was made that the Board of School Trustees approve the audited vouchers as presented.*

*Motion by: Mrs. Witt*

*Seconded by: Mr. Marley*

*Vote: 7 of 7*

**P. School Board Recognition**

Dr. Killion recognized the Board of School Trustees receiving the Exemplary Governance Award presented by the Indiana School Board Association.

Mr. Karpick recognized Mr. Brian Bittner and Mrs. Melissa Prochnau for their years of service on the WLCSC Board of School Trustees.

**V. INFORMATION TO THE BOARD**

Mr. Karpick expressed gratitude to our teachers and students for their hard work during these times and the completion of a successful semester.

Dr. Killion reported the Teacher Appreciation Grant along with funds from the corporation cash balance help support all staff to receive grant monies in appreciation for all staff.

**VI. BOARD AND SUPERINTENDENT REPORTS**

Melissa Prochnau – WLSEF, two student council representatives reported a focus project on mental health and stress relief. Senior class is considering a legacy project. Foundation has a couple new scholarships to be available at the end of this school year. Teacher Trot was held, raised \$2,100 for teacher grants. Four teacher grants awarded in the fall cycle; spring cycle will also be offered. Annual campaign was mailed in November. Public Schools Foundation awarded rapid grants and the Cupcake Run will be held Sept. 9, 2021.

Karen Springer – Park Board, skating is not open due to mechanical issues. Check website for opening day.

Alan Karpick – Board officer slate will be presented at the January 4, 2021 meeting. Live Stream was down due to technical difficulties. Future live stream and location are under consideration.

**VII. COMMUNICATION FROM THE AUDIENCE** - none

**VIII. FUTURE MEETINGS**

Mon. Jan. 4 Regular, Organizational, Finance Board Meetings, 6:30 P.M. Location TBD

**IX. ADJOURNMENT** – The meeting was adjourned at 7:34 P.M.

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**PERSONNEL REPORT**

**Monday December 7, 2020**

**I. CERTIFIED STAFF**

**A. Resignation:**

1. **Lomax, Scott: Perm Substitute – Jr. Sr. High School;** effective November 13, 2020

**II. CLASSIFIED STAFF**

**A. Employment:**

1. **Boller, Kendra: Lunchroom/Recess Supervisor – Intermediate School;** effective November 16, 2020  
*(Replacement for Maria Boura)*

**B. Change:**

1. **Buhnja, Banashri: Fitness Room Supervisor – Intermediate School;** effective November 30, 2020
2. **Daniels, Rosemarie: Food Service Assistant – Jr. Sr. High School;** effective November 9, 2020

**C. Leave:**

1. **Bennet, Robyn: Principal Secretary – Elementary School;** effective Dec.15, 2020 - Jan. 26, 2020

**D. Resignation:**

1. **Allen, Cerene: Custodian – Intermediate School;** effective Nov. 13, 2020
2. **Bryn, Sarah: Spec. Education Paraprofessional – Elementary School;** effective Nov. 23, 2020
3. **Touloukian, Kasey: Fitness Room Supervisor – Intermediate School;** effective Nov. 24, 2020

**III. SPECIAL REQUEST**

1. **Select Staff Training:** Crisis Therapeutic Intervention; November 11-12, 2020 (see enclosure)
2. **Wrede, Brianne: eLearning Coach – Elementary School;** effective Aug. 18, 2020 – May 27, 2020
3. **Classified Staff:** Paid days will include December 9, 2020, January 6, 2021, and February 10, 2021
4. **Central Office Staff:** Paid holidays; December 23 and 30, 2020

**IV. ATHLETICS DEPARTMENT**

**Employment:**

Madelynn McIntosh	HS Boys Swimming	Assistant IV 1	Oct 16, 20 - Feb 3, 21
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