

MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
Happy Hollow Building, LGI Room
1200 N. Salisbury Street
West Lafayette, Indiana

REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES Monday, June 6, 2022

PRESENT: Mrs. Rachel Witt; Mr. Bradley Marley; Mr. Thomas Schott; Mr. Alan Karpick; Dr. Karen Springer; Mrs. Amy Austin; Dr. Yue Yin; Mr. Stephen Ohlhaut, CFO; and Dr. Shawn Greiner, Superintendent

President Witt called the meeting to order at 6:31 p.m.

I. ROUTINE BUSINESS

A. A motion was made to approve the agenda for the Monday, June 6, 2022, Regular Meeting of the Board of School Trustees.

Motion by: Mr. Schott

Seconded by: Mrs. Austin

Vote: 7 of 7

B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on May 2, 2022.

Motion by: Dr. Springer

Seconded by: Mr. Karpick

Vote: 7 of 7

II. UNFINISHED BUSINESS - None

III. SPECIAL RECOGNITION - WLCSC Retirees

The WLCSC School Board of Trustees recognized the following 2022 retirees for their years of service to the West Lafayette Community School Corporation.

Mrs. Chris Anderson (already retired; special recognition) - School Nurse (WLIS)

Mrs. Beth Bangs - School Nurse (WLIS)

Mrs. Katherine Kincaid - Art Teacher (JSHS)

Mr. Jeffery Kirby - SRO/Dare Officer (WLES/WLIS)

Mr. Phillip Miller - Custodian (JSHS)

Mrs. Mai Fun "Alice" Shum - Custodian (WLES)

Mrs. Christine Ryba - Paraprofessional (JSHS)

Mrs. Karen Swift - ELL Instructional Assistant (WLIS)

Ms. Etta Wesley - Principal's Secretary (JSHS)

Mrs. Verna Yoder - Art Teacher (JSHS)

CONGRATULATIONS and BEST WISHES to our retirees; THANK YOU for your service!

*We would like to extend our appreciation to Indiana State Representatives
Sheila Klinker and Chris Campbell for their attendance and recognition of each retiree.*

IV. COMMUNICATION FROM THE AUDIENCE (current Agenda items) - None

V. **NEW BUSINESS**

A. **New School Board Policies**

Recommendation: Due to changes in Indiana Code, the following policy is new and requires two readings. Dr. Greiner presented the following policy to the Board for the first reading. This will be voted on during the August 8, 2022 (2nd reading) Board meeting.

- Policy 8305 – Information Security

Recommendation: Due to changes in Indiana Code, the following policies are new and require two readings. Dr. Greiner presented the following policies to the Board for the second/final reading.

- Policy 0164.5 – Member Participation in Meetings Through Electronic Means of Communication
- Policy 0164.6 – Meetings During Disaster Emergencies (New Bylaw)

A motion was made that the Board of School Trustees approve new policies 0164.5 and 0164.6.

Motion by: Mr. Karpick

Seconded by: Mr. Schott

Vote: 7 of 7

B. **School Board Policy Revisions**

Recommendation: Due to changes in Federal Law and Indiana Code, the following policies are being recommended by the Policy Committee. *The following policies require only one reading:*

- Policy 0167.3 – Public Participation at Board Meetings
- Policy 1220 – Employment of the Superintendent
- Policy 1520 – Employment of Administrators in Addition to the Superintendent
- Policy 3120.08 – Employment of Personnel for Extracurricular Activities
- Policy 4120.08 – Employment of Personnel for Extracurricular Activities
- Policy 3120.11 – Public Hearing before Commencement of Collective Bargaining and Public Meeting before Ratification of Tentative Agreement
- Policy 5340.01 – Student Concussions and Sudden Cardiac Arrest
- Policy 5540 – The Schools and Governmental Agencies
- Policy 6105 – Authorization to Accept and Distribute Electronic Records and to use Electronic Signature
- Policy 6230 – Budget Hearing
- Policy 7450 – Property Inventory
- Policy 7540.03 – Student Technology Acceptable Use and Safety
- Policy 7540.04 – Staff Technology Acceptable Use and Safety
- Policy 8455 – Coach Training

Discussion ensued.

A motion was made that the Board of School Trustees approve the revisions of policies 0167.3, 1220, 1520, 3120.08, 4120.08, 3120.11, 5340.01, 5540, 6105, 6230, 7450, 7540.03, 7540.04 and 8455.

Motion by: Dr. Springer

Seconded by: Mrs. Austin

Vote: 7 of 7

C. 2022-2023 School Board of Trustees Meeting Calendar

Recommendation: Mrs. Witt recommended that the Board of School Trustees approve the August 2022 to July 2023 School Board of Trustees Meeting Calendar. The Regular Board meetings will be held on the second Monday of the month, instead of the first Monday of each month. Work Sessions (if needed) will be held on the third Wednesday of the month. However, dates may be adjusted as needed for school holidays.

Discussion ensued.

A motion was made that the Board of School Trustees approve the August 2022 to July 2023 meeting calendar.

Motion by: Mr. Marley

Seconded by: Mr. Karpick

Vote: 7 of 7

D. Title Grants Reauthorization

Mr. Ohlhaut reported that per Federal Law, we are required to include in our School Board minutes, the Board's authorization to continue the school district's participation in Federal Title Grants I-V. Title funds are federal monies that are meant to supplement, not replace, existing state funding for education. In lieu of providing only information, Mr. Ohlhaut requested a motion to approve WLCSC's participation in Federal Title Grants I-V.

A motion was made that the Board of School Trustees approve West Lafayette Community School Corporation's participation in Federal Grants I-V.

Motion by: Mr. Karpick

Seconded by: Mr. Schott

Vote: 7 of 7

E. Food Service Report and Recommended Pricing Update

Recommendation: Mrs. FitzSimons, Food Service Director, provided a food service and meal pricing update. WLCSC participates in the National School Lunch Program, and in September 2020 the USDA provided waivers that allowed all students, despite eligibility status, to receive free meals; the waivers expired at the end of the 2021-2022 school year. To date, the USDA has not released how much schools will be reimbursed per meal. Mrs. FitzSimons requested the Board's approval of the new pricing calculations as follows: Breakfasts: \$2.25 and Lunches: WLES & WLIS - \$3.00 and JSBS - \$3.25

Discussion ensued.

A motion was made that the Board of School Trustees approve the increase in breakfast and lunch prices.

Motion by: Mrs. Austin

Seconded by: Dr. Springer

Vote: 7 of 7

F. Happy Hollow Lease Amendments/Agreements

Recommendation: Mr. Ohlhaut presented Happy Hollow lease amendments for G.L.A.S.S., The PATINS Group, and The Church. These organizations currently lease space in the Happy Hollow building.

Discussion ensued.

A motion was made that the Board of School Trustees approve the Happy Hollow lease amendments for G.L.A.S.S., The PATINS Group and The Church.

Motion by: Mr. Schott

Seconded by: Mrs. Austin

Vote: 7 of 7

G. Reuter Consulting Services

Recommendation: Dr. Greiner recommended the School Board of Trustees approve the updated consulting agreement between WLCSC and Michael Reuter Consulting Services, Inc. effective July 1, 2022.

A motion was made that the Board of School Trustees approve the updated consulting agreement between WLCSC and Michael Reuter Consulting Services, Inc. effective July 1, 2022.

Motion by: Dr. Springer

Seconded by: Mr. Karpick

Vote: 7 of 7

H. TSC Bus Maintenance Agreement

Recommendation: Mr. Ohlhaut recommended that the Board of School Trustees approve the updated transportation agreement (2022-2024) between WLCSC and Tippecanoe School Corporation to oversee the continued maintenance of the WLCSC bus fleet.

Discussion ensued.

A motion was made that the Board of School Trustees approve the updated agreement between WLCSC and TSC for continued maintenance on the WLCSC bus fleet.

Motion by: Mrs. Austin

Seconded by: Mr. Marley

Vote: 6 of 7

Dr. Yin - abstained

I. Red Devil Academy: Credit Recovery-Edmentum

Recommendation: As part of credit recovery, keeping our students on track to graduate, WLCSC has a program called Red Devil Academy. This program enables students, who may have fallen behind in earning their required high school graduation credits, to use the Edmentum Program to recover those credits. Mr. Ohlhaut recommended that the Board of School Trustees approve utilizing Edmentum for high school recovery.

Discussion ensued.

A motion was made that the Board of School Trustees approve Edmentum for high school recovery.

Motion by: Dr. Springer

Seconded by: Mrs. Austin

Vote: 7 of 7

J. WLES Student Handbook and Code of Conduct

Recommendation: Dr. Greiner provided a revised copy of the WLES Student Handbook and Code of Conduct, submitted by the West Lafayette Elementary School Administration, with revisions for approval.

Discussion ensued.

Motion by: Mr. Karpick

Seconded by: Mr. Marley

Vote: 7 of 7

K. Asian American and Pacific Island Heritage Book Donation

In honor of Asian American and Pacific Island Heritage month, the One Book One World West Lafayette Group donated books to all three school libraries. Dr. Greiner shared a list of the donated books with the School Board of Trustees and expressed his appreciation for the donation.

L. Field Trips

Recommendation: Dr. Greiner requested the approval of the following, submitted field trips.

- Boys' Soccer to Ft. Wayne, IN - 7.1.22 to 7.14.22
- Cross Country to Chesterton, IN - 8.2.22 to 8.4.22
- Debate Team to Louisville, KY - 6.12.22 to 6.17.22
- Football to North Manchester, IN - 6.20.22 to 6.22.22
- Girls' Basketball to Marion, IN - 6.21.22 to 6.23.22
- Robotics to Rockford, IL - 7.22.22 to 7.23.22
- WLHS Dance Team to Wheaton, IL - 6.7.22 to 6.10.22

A motion was made that the Board of School Trustees approve the field trip requests.

Motion by: Mr. Marley

Seconded by: Mrs. Austin

Vote: 7 of 7

M. Personnel Report

Recommendation: Dr. Greiner recommended that the Board of School Trustees approve all information contained in the report.

A motion was made that the Board of School Trustees approve the names and positions reflected in the Personnel Report.

Motion by: Dr. Springer

Seconded by: Mr. Schott

Vote: 7 of 7

N. Accounts Payable

Recommendation: Mr. Ohlhaut recommended that the Board approve the audited claims in the report. The total claims paid: \$3,259,856.26.

Discussion ensued.

A motion was made that the Board of School Trustees approve the audited vouchers as presented.

Motion by: Mrs. Austin

Seconded by: Mr. Marley

Vote: 7 of 7

VI. INFORMATION TO THE BOARD

RFP Legal Services: Dr. Greiner, Mrs. Witt, Mr. Marley and Dr. Yin are working on the process and hope to bring this to a vote in August.

ISBA: Mrs. Austin has been elected to a two-year term to serve as a legislative liaison for Region IV.

Board Member Emails: The following Board members are now utilizing school emails (Witt, Marley, Austin and Yin). Their emails are full last name/first initial of first name@wl.k12.in.us.

ISBA: Board Candidate Forum will be held on July 11, 2022 in the West Lafayette Jr Sr High School Library from 7-8:45 p.m. The fee is \$35.00 and interested candidates should register at:

<https://web.isba-ind.org/atlas/events/71122-board-candidate-forum-west-lafayette-jshs-library-2989/register>

VII. BOARD AND SUPERINTENDENT REPORTS

- Dr. Greiner - *Thanked Dr. Amber Targgart, WLES Principal, for her service with WLCSC. She has accepted a new position and is moving closer to family.
*WLES Principal Search Timeline: position was posted locally and through the IDOE with an application deadline of June 10, 2022. A survey was posted for WLES staff and families to share their opinions in regards to principal qualifications. The first round of interviews is to be held on June 17, 2022 and the second round on June 22, 2022. The preferred candidate recommendation and official begin date are yet to be determined.
- Mr. Karpick - *An Alumni Meeting was held Wednesday, June 8, 2022 and a Foundation Meeting will be held on Thursday, June 9, 2022.
- Mr. Marley – *No reports on negotiations.
*An update was provided on area road construction in West Lafayette.
- Mr. Schott - *The Foundation will be moving out of the Administration office to the JSHS. The office will be located near the Williamson Family Library. This will allow office space for incoming Assistant Superintendent, Mrs. Anna Roth.
*Beginning in July, the Foundation has six Alumni reunions scheduled.
*All Alumni tailgate will be held on September 9, 2022 prior to Homecoming football game.
*Saturday, June 4, 2022, Westside Tractor employees donated their time to pack school supplies for the intermediate school.
*Acknowledged Administration for outstanding work on the 2022 graduation ceremony.
- Dr. Springer - *The West Lafayette Parks and Recreation Board-the outdoor municipal pool is now open to the public for open swim, swimming lessons and lap swim. The Wellness Center and Lilly Nature Center are offering weekly summer camps for kids. The Wellness Center is also offering swimming lessons. For more information:
<https://www.westlafayette.in.gov/parks/>.
*May Board Teacher Discussion-reconvene the teacher evaluation committee to analyze the implementation of the 2019-2020 new evaluation document. This was derailed by COVID; the new document with changes was implemented this year. The committee will come together sometime over the summer to determine if tweaks are needed for 2022-2023. The teachers expressed gratitude for the new health clinic that will be available September 1, 2022. Insurance feedback was discussed, in addition to, the 2022-2023 building schedules, transportation changes and COVID trend data.
*The Policy Committee continues to meet to review corporation policies. Several policies were approved at this evening's meeting and work will begin on the May 2022 updates. Also, stakeholders can make policy change recommendations at any time by emailing Roberta Julian at Central Office.
- Mrs. Austin – *Public School Foundation of Tippecanoe County will be meeting on Tuesday, June 14, 2022.
*ISBA-Mrs. Austin expressed her enthusiasm for the opportunity to work with the ISBA at the state level on legislative issues.
- Dr. Yin - *Dr. Yin expressed her appreciation for the book donation and would like to encourage other organizations to donate to WLCSC. She also was grateful that a survey was provided to WLES parents/staff in regards to the elementary principal search.

Discussion ensued.

VIII. COMMUNICATION FROM THE AUDIENCE

Erin Moon-Walker, Parent - West Lafayette (Red Devil Principals/Core Values)

IX. FUTURE MEETINGS

Monday, August 8, 2022 at 6:30 p.m. - Regular Board Meeting, Happy Hollow Building, LGI Room

X. UPCOMING DATES of INTEREST

Monday, July 11, 2022 from 7:00 to 8:45 p.m. – ISBA Candidate Forum, JSHS Library

XI. INFORMATION for the PUBLIC

Board documents and audio from the May 2, 2022 meeting will be posted on the WLCSC website within 7-10 days following the Board meeting.

XII. ADJOURNMENT – The meeting was adjourned at 8:30 p.m.

Motion by: Mr. Karpick

Seconded by: Mr. Marley

Vote: 7 of 7



President



Secretary