

*The notes below were written by the chair of the WLCSC Board of Trustees, Rachel Witt, and sent to the members of the WLCSC board of trustees, the Superintendent of schools, date as noted. They were written as documents to aid collaboration and contain both informative and deliberative items. They are informal communication, written with the sole purpose of information to board members to facilitate individual members' ability to execute the task each were elected to do. They were not written for any form of publication.*

*Writing of these weekly notes and distribution to the board is voluntary and can be stopped at any time. A school board may decline to distribute information that is deliberative. Deliberative is defined, in part, as expressions of opinion or thoughts that are of a speculative nature, and that are communicated for the purpose of decision making. Nearly all language in these notes exactly fit the description of deliberative.*

*The Board Chair, in consultation with corporation and board leadership, is releasing these documents, only minimally redacted, as part of our ongoing work for transparency. Names/pronouns are redacted to ensure a first-person voice. Other redacted language could include: Legally protected information, i.e. personnel or student names or reference, deliberative information where release of the information could potentially cause harm to a person or group of persons, or inhibit the ability of the board to conduct the business of the board.*

*Redacted Text is noted by <Redacted Text>*

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## 1.21.23 Chair Notes

As always, these notes are confidential. If you have any item you are interested in more conversation about, please let me know. I will set up a time with you. You are also always welcome to add comments to these notes if you have additional resources that would benefit the board. Rachel

## Board/Development - Training

- Board Engagement Assignments

Thank you for your responses. This was really a time crunch this year. It was a bit of a perfect storm because of the 1) board's moving of the meeting date to second Monday, 2) additional uncertainty about board leadership because of elimination of the advance nominating committee 3) the restructure into the member engagements format and 4) two new members joining. This may be worth discussing again in December.

I have included a chart of the current engagements as I believe accepted by each of you that include the meeting specifics in the board chair notes file. Thank you to those who have accepted swap assignments outside of your assigned engagement where other members have had conflicts. Member <Redacted Text> has Technology, Member <Redacted Text> has WL Parks Board, Member <Redacted Text> has Public Schools Foundation. Vice President <Redacted Text> and member <Redacted Text> have been doubled up on

Insurance this year as transfer/training redundancy. **Please review the chart and confirm with me your acceptance or any need for changes.**

- Board Goal #2 related to communication. Full goal remains on hold while we plan work session to address board packet communication specifically. See Meetings below.
- Building tours with new members <Redacted Text> were held on 1/17. Member <Redacted Text> was also able to join as she did not have a new member tour because of COVID. Member <Redacted Text> was also invited for the same reason, but was unable to attend on short notice. Great thanks to our building administrators for their knowledge and hospitality. A facility tour is one of the exceptions to quorum. Please refer to policy 164.4 as it relates to what constitutes a “meeting of the board”. This tour falls under bylaw Item B. I did ask <Redacted Text> to confirm with counsel prior to tour. It was confirmed.
- *Reminder* New Member Mentorship meeting scheduled with member <Redacted Text> for 2/2 . Member <Redacted Text> has submitted questions for that meeting already and if after the meeting any are helpful to the full board, I will include them here in my notes.
- *Reminder* New members <Redacted Text> scheduled to attend ISBA new member ‘Basic Training’ on 1/21. Update: Mileage reporting for reimbursement has been relayed. Both members have been advised to submit reports.

*(email excerpt, R. Witt) “While it is not required, it has been our practice for members who attend any type of significant training paid for by the corporation to submit a brief written report to the board at a subsequent regular meeting. This then goes into the public meeting documents. This helps other members to stay abreast of any new and pertinent information and maximizes the value of the investment. It also is a measure of accountability to the community who ultimately are funding the training through their tax dollars. This does not need to be a lengthy report and hopefully will not feel unduly burdensome to you.”*

## **Meetings of the Board**

- Work Session scheduling update. Possible dates that were put out for consideration: 2/1 still potential, pending announcement girls’ basketball sectional draw. I have also asked <Redacted Text> to do a sweep check of other school activities scheduled for that night to confirm no conflicts. (Our school community does work to respectfully schedule around our announced board meetings when they can, so when we call for additional meetings, it is important that we reciprocate that respect.)

2/8 has been eliminated as an option. It is a direct conflict with One Community Many Cultures (OCMC) at our Jr/SR. This annual event is an important multi-cultural event in our school community.

2/22 is our regularly scheduled work session and is still reserved for this conversation if no earlier date is available.

- Reminder. Save the Date for the WLSEF Scarlet & Gray dinner 4/22/23
- Next regular meeting scheduled for 2/13, 6:30 PM

### **Community/Patron Feedback**

- X14 patron complaints (mix of community members/teachers/parents) regarding *<Redacted Text>* summary and additional social media post this week. Advised them to unsubscribe. No escalation.

### **General Business**

- Update: Hearing no need for changes, this item is complete. *<Redacted Text> reports that all requested changes/updates to board information on the website are now complete. Please take a moment to review the information and let me know of any concerns.*
- Update: Meeting held. Superintendent *<Redacted Text>* included a summary in his notes. As outlined in our board member engagements, member *<Redacted Text>* will be assuming this role of board representation “Purdue Partnership” as part of *<Redacted Text>* Community Engagement. *<Redacted Text>* will have support of board chair as needed. *Development Meeting with Purdue Representatives @University level scheduled with superintendent <Redacted Text>, Board Chair, building principals for 1/18.*